

# employment application

Please read carefully before signing – no question on this form is intended to secure information to be used for unlawful purposes.

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FIRST NAME

MI

LAST NAME

PREFERRED NAME

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STREET ADDRESS

CITY

STATE

ZIP CODE

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HOME PHONE

ALTERNATE PHONE

EMAIL ADDRESS

Please place a check by your response or provide the appropriate information.

What type of work are you interested in?  Part-time  Full Time  Temporary

What schedule do you prefer?  Weekdays  Weekends  Evenings

What annual pay are you looking for? \$ \_\_\_\_\_ \$ \_\_\_\_\_  
MINIMUM MAXIMUM

What position are you interested in? \_\_\_\_\_

Earliest date you are available to begin work: \_\_\_\_\_

Are you able to commute to Seattle?  Yes  No

Do you have any experience working in PowerPoint?  Yes  No

What platform are you most familiar with?  Mac  PC  Both

How many years of graphic design experience? \_\_\_\_\_  
education do you have? \_\_\_\_\_

How did you hear about the position?

Classified Ad (please list) \_\_\_\_\_

Personal reference (please list) \_\_\_\_\_

Social media (please list) \_\_\_\_\_

Other (please list) \_\_\_\_\_

Our website

Are you authorized to work in the United States?  Yes  No

Federal law requires that employers hire only individuals who are authorized to be lawfully employed in the United States.

In compliance with these laws, Silver Fox Productions, Inc. will verify the status of every individual offered employment with Silver Fox Productions, Inc. In this connection, all offers of employment are subject to verification of the verification of the applicant's identity and employment authorization, and it will be necessary for you to submit such documents as are required by law to verify your identification and employment authorization.

Are you under 18 years of age?  Yes  No

If yes, can you furnish a work permit?  Yes  No

Silver Fox Productions, Inc. is an equal opportunity employer and does not discriminate against any applicant or employee because of race, color, religion, sex, sexual orientation, ancestry or national origin, age, or veteran status in accordance with federal law.

In addition, Silver Fox Productions, Inc. is dedicated to applicable state and local laws governing nondiscrimination in employment. Silver Fox Productions, Inc. does not discriminate on the basis of physical or mental disability where the essential functions of the job are reasonably accommodated.

This position does have physical demands that may include the following:

Sitting for extended periods of time	Crawling	Crouching
Standing	Climbing	Pushing
Walking	Reaching above shoulder level	Pulling
Bending or stooping	Kneeling	Air Travel
Squatting	Lifting or carrying	Car Travel

Are you capable of performing the essential functions of the job for which you have received, with or without reasonable accommodation?  Yes  No

If accommodation is needed please list specifics below:

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**Please read carefully before signing application.**

Upon submission, please reply to [careers@silverfoxprod.com](mailto:careers@silverfoxprod.com) and include a copy of your resume, this completed and signed form and a cover letter answering the following question: What do you look for in an employer?

I have submitted the attached form to Silver Fox Productions for the purpose of obtaining employment. I acknowledge that the use of this form, and my filling it out, does not indicate that any positions are open, nor does it obligate the company to further process my application.

My signature below attests to the fact that the information that I provided on my application, resume, given verbally, or provided in any other materials, is true and complete to the best of my knowledge and also constitutes authority to verify any and all information submitted on this application. I understand that any misrepresentation or omission of any fact in my application, resume or any other materials, or during any interviews, can be justification for refusal of employment, or, if employed, termination from Silver Fox Productions, Inc. employ.

I also affirm that I have not signed any kind of restrictive document creating any obligation to any former employer that would restrict my acceptance of employment with Silver Fox Productions, Inc. in the position I am seeking.

I understand that this application is not an employment contract for any specific length of time between Silver Fox Productions, Inc. and me, and that in the event I am hired, my employment will be "at will" and either Silver Fox Productions, Inc. or I can terminate my employment with or without cause and with or without notice at any time. Nothing contained in any handbook manual, policy and the like, distributed by the company to its employees is intended to or can create an employment contract, an offer of employment or any obligation on Silver Fox Productions, Inc. part. Silver Fox Productions, Inc. may, at its sole discretion, hold in abeyance or revoke, amend or modify, abridge or change any benefit, policy practice, condition or process affecting its employees.

References: I hereby authorize Silver Fox Productions, Inc. and its agents to make such investigations and inquiries into my employment and educational history and other related matters as may be necessary in arriving at an employment decision. I hereby release employers, schools, and other persons from all liability in responding to inquires connected with my application, cover letter and resume and I specifically authorize the release of information by any schools, businesses, individuals, services or other entities listed by me in this form. Furthermore, I authorize the company and its agents to release any reference information to clients who request such information for purposes of evaluating my credentials and qualifications. Job offers will be contingent upon criminal background check and its adjudication.

Seasonal Employment: If employed as a seasonal employee, I understand that I may be an employee of Silver Fox Productions, Inc. and not of any client. If employed, I further understand that my employment is not guaranteed for any specific time and may be terminated at any time for any reason. I further understand that a contract will exist between Silver Fox Production and each client to whom I may be assigned with will require the client to pay a fee to Silver Fox Productions, Inc. In the event that I accept direct employment with the client, I agree to notify Silver Fox Productions immediately should I be offered direct employment by a client (or by referral of the client to any subsidiary or affiliated company), either for a permanent, temporary (including assignments through another agency), or consulting position during my assignment or after my assignment has ended.

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**EMPLOYEE SIGNATURE**

**PRINTED NAME**

**TODAY'S DATE**